

Minutes of the Saint Paul Town Council Meeting

Held December 2, 2025 in Civic Center

The meeting was called to order by Kim Livingston @ 7:08 PM

Roll Call

Council Members Josh Sangl, Tim Ray and Kim Livingston were present along with Clerk Treasurer Alyssa Hall, Town Marshall Josh Kuntz, Fire Department Dan Pennington and Gym/Civic Center Richard Rampley were all present for reporting.

Kim Livingston welcomed the public and opened the meeting.

APPROVAL OF MEETING MINUTES

- The minutes of the board meeting held November 4, 2025, were presented and approved.

DEPARTMENT REPORTS

POLICE DEPARTMENT (Reporting on dates October 27th-November 23rd)

- (4) Calls for service
- (3) Warnings
- (2) Citations
- (2) Arrests
- (3) Title Checks
- Assisted Decatur County 3 times
- Josh Kuntz had 80 hours.
- Joey Roberts had 18 hours with 4 hours of training.

ST PAUL FIRE DEPARTMENT

- (18) Active Members
- (40) Combined hours of Training
- (4) Runs

- Presented the 2026 Fire Department contract for next month's approval

GYM AND CIVIC CENTER RENTALS

- (10) Gym rentals – 6 Scheduled for December
- (1) Civic Center rental- 5 Scheduled for December

Decatur County Public Health will be available to make visits to St. Paul during the winter months on the first Thursday of each month, please call them at 812-663-8301 to schedule a visit.

WATER & SEWER OPERATIONS

OPERATIONS REPORT

1.0 Wastewater Treatment Effluent Quality

During Oct, the effluent quality was within the limits of NPDES Permit IN0020842. Attachment A contains the monthly DMR and MRO reports.

Wastewater Effluent Quality

Parameters	Permit Limit Monthly Average MG/L	Actual Monthly Average MG/L	Permit Limit Weekly Average MG/L	Maximum Weekly Average MG/L
Total BOD ₅	25	15.2	40.0	19.44
Total Suspended Solids (TSS)	70	63.8	105	75
Ammonia	10.9	1.56	16.4	2.27
E-coli	125	48	235	202

Parameters	Design Flow	Actual Monthly Average Flow	Peak Design Flow	Flow Monthly Max
Flow (MGD)	.120 MGD	.069	.120 MGD	.085

1.1 Wastewater Treatment Facility Operations

The treatment facility's performance was within the NPDES permit limits during the month of Oct. For the month of Oct, the percent removal efficiency for Ammonia was 96.3%, Biochemical Oxygen Demand (BOD) was 94.6% and Suspended Solids (SS) was 10.0%.

The total treated flow was 2.143 million gallons (MG).
The daily average total raw sewage flow was .061 MGD.
The maximum daily raw sewage flow was .120 MGD.
The minimum daily raw sewage flow was .045 MGD.

1.2 Wastewater Collection System

Utility personnel completed the following activities during Oct.

- All Lift Stations were checked.
- There were several locates and calls for locates.

1.3 Compliance Plan Update

- Smoke testing results reviewed.

2.1 Water Treatment Facility Operations

During the month of Oct, the following information was collected.

The total volume of water pumped to the distribution system was 3,766 MG.

The peak day was .137 million gallons on Oct 22, 2025

The low pumping day was .116 million gallons on Oct 30, 2025

The average daily usage was .125 million gallons.

2.2 Water Distribution System

Utility personnel completed the following activities during Oct.

- There was one shut off for nonpayment.
- There were two calls to check for leaks.
- There were several lines located, and calls related to locates.

2.3 Water Distribution System Water Quality

Chlorine Residual

The average Free Chlorine residual at the far ends of the distribution system was 0.65 Mg/L.

Bacteria Analysis

Two routine bacteria samples were analyzed during the month of Oct. The samples were negative for bacteria.

2.4 Utility Preventive and Unscheduled Maintenance

- Reinstalled # 1 Pump at the YMCA Lift station. The guide rail bracket was replaced.

Attachments –

- A. Wastewater Monthly Report on Operations (MRO)
- B. Water Monthly Report of Operations (MRO)

CLERK TREASURER

- Allowance of Accounts Payable Vouchers

- Accounts Payable Voucher Register Summary
- Clerk Treasurer Report
- Billing Adjustments
- Sams club return/credit signed off on (laptop) ap voucher #1422

NEW BUSINESS

- 2025_12 A RESOLUTION COMMITTING TO THE GOAL OF ZERO TRAFFIC DEATHS AND SUPPORTING PARTICIPATION IN THE COUNTY COMPREHENSIVE SAFETY ACTION PLAN.

Josh Sangl made a motion to approve the Zero Traffic Deaths Ordinance Tim Ray 2nd the motion, the motion was put to a vote and the motion was carried.

- 2025_13 AN ORDINANCE FIXING SALARIES OF APPOINTED EMPLOYEES AND ELECTED OFFICIALS OF THE TOWN OF SAINT PAUL FOR THE YEAR 2026.

Josh Sangl made a motion to suspend the rules and pass the ordinance in a single reading Tim Ray 2nd the motion, the motion was put to a vote and the motion was carried.

- **(FIRST READING)** 2025_14 AN ORDINANCE TO PROHIBIT THE USE OF PUBLIC RECORDS FOR COMMERCIAL PURPOSES.

Josh Sangl made a motion to approve the first reading to prohibit the use of public records for commercial purposes, Tim Ray 2nd the motion, the motion was put to a vote and the motion was carried

- APPROVAL OF THE 2026 HOLIDAY SCHEDULE
- RESOLUTION NO: 2025_15 RESOLUTION REQUIRING ALL CHECKS OUTSTANDING AND UNPAID FOR A PERIOD OF TWO YEARS AS OF DECEMBER 31 OF EACH YEAR SHALL BE DECLARED VOID.

Josh Sangl made a motion to approve the Resolution pertaining to outstanding checks, Tim Ray 2nd the motion, the motion was put to a vote and the motion was carried.

OLD BUSINESS

- Monthly Grant Updates

- Comprehensive plan updates – steering committees first meeting was a big success, actively working on providing a group list for a public engagement. An open house to be held December 16th @ 5:30-6:30 at the Civic Center
- CCMG (INDOT) update, Town of Saint Paul was denied grant money, planning on reapplying next year.

Public Comment

Adjourned 7:56 PM

Town of Saint Paul, Indiana

Town Council Meeting Minutes Approval

Date: 1-6-24

Council President = Date

Kimberly Livingston 1-6-24
Council Member - Date

A-R 1-6-24
Council Member - Date

Alexia Roberts Deputy Clerk Trea.
Deputy Clerk-Treasurer - Date 1-6-24