

Minutes of the St. Paul Town Council Meeting Held September 3, 2024 in Civic Center

The meeting was called to order by Joshua Sangl @ 7:00 P.M.

ROLL CALL

Council members Joshua Sangl, Tim Ray and Kim Livingston were present. Assistant Clerk/Clerk Treasurer Adina Roberts, D & S Water, Les Day, Gym/Civic center rentals Richard Rampley and volunteer fire dept representative were present. Town Marshall was called out prior to the meeting.

Joshua Sangl gave opening remarks.

APPROVAL OF MINUTES

The minutes of the meeting held on August 6, 2024, were presented for approval. A motion was made by Tim Ray to approve. Seconded by Kim Livingston. All in favor to approve.

REPORTS PRESENTED:

TOWN MARSHALL

- Town Marshall was not in attendance but did submit a report in writing. The Town Marshall submitted eighteen calls for service, eighteen warnings, ten citations, one arrest, seven title checks, assisted Decatur County once, assisted Shelby County twice, assisted St Paul fire three times. Issued two abandoned vehicle tags. 16-90, Josh had eighty-six hours and 16-92 had twenty and half hours for the month August 2024.

FIRE DEPARTMENT

- There were thirteen calls for service, twenty-one active members, one hundred forty hours of training. Truck 845 is back in service. The cost of fixing truck 845 was higher than the estimate because they replaced the turbo. It was in need of replacing also. The bills submitted by the fire department was \$ 19,579.60. The original quote \$15,323.11 was approved previously. The fire dept stated they would pay for the turbo but asked the Town to consider paying for the difference. They are to provide us an amount they wish the Town of St Paul to cover of the difference. The Fire Dept asked to bring the exact amount to the next meeting.

GYM/CIVIC CENTER

- Gym had two rentals and Civic center had two rentals as well.
- The Adams Township Trustee would like to either renew the lease to the Town of St Paul for another ninety-nine year lease in which the Town would carry the liability insurance, repairs and maintenance to the Gym. The Trustee is also open to possibly selling the Gym to the Town of St Paul and we would have full control of the Gym. The board is open to the idea of possibly purchasing the gym but it could require some annexation to be completed. Richard submitted a listing of items that needs to be repaired.
- Richard Rampley presented a list of items that need to be fixed on the gym such as painting, repair of the stage, removing graffiti, plumbing issues, brick repair and sealing, replacing playground equipment, replacing back boards, addition of tables, air conditioning, camera installation, etc... It was requested that one council member to meet with the Adams Township Trustee and discuss the options presented. Discussion of historical district locations, annexation and grant possibilities. Kim Livingston was requested to have a discussion with the Adams Township Trustee to work out an agreement for possibly of purchase.

WATER/SEWER

- Fencing around the tower was presented at the last meeting. The technology around the tower needs to be protected. After discussion of whether to get additional estimates. Motion was made by Tim Ray to accept the estimate from Indiana wire products for \$9,622.00. Seconded by Kim Livingston. All in favor. This is to be paid out of the water acct. Adina will scan and email signed estimate to Indiana Wire and Les Day.

- A water hydrant that needs to be replaced by the funeral home. The hydrant is a 1956 model. There was two estimates received for replacement. There was an estimate read for Jeff Meinder to install two fire hydrants. The estimate reads the cost of \$10, 478.00 each. The Town requested Les to get more estimates for this replacement cost.
- The master meter at the plant can not be calibrated. It will need to be removed and tested and check accuracy.
- Les Day collected water samples and sent to the lab to satisfy IDEM requirements.
- Lead and Copper service line inventory. Curry has given a quote but Alliance will do it for free.
- Last month we had special meeting for IDEM notification. The Town hired Curry and Associates to respond for the Town of St Paul. Curry has presented a letter for the Town of St Paul to forward on to IDEM. It answers to the issues presented in their letters, requests that the penalties be waived and requesting a settlement conference.
- Joshua Sangl gave information for our annual water loss audit. Roughly we are pumping out over 60 million gallons of water and we are actually billing only 22 or 23 millions. Les Day has obtaining estimates for the town to under go leak detection for the whole town. There is one estimate for \$5200.00 from ME Simpson Company. There is another estimate that is been requested but not received. **A motion was presented by Tim Ray to approve an amount up to \$5200.00 for Water Leak Detection. Seconded by Kim Livingston. All in favor. Les Day has the authorization to move forward once the second quote come in. The \$5200.00 will be paid from the water account.**
- Water rate study was submitted to Steven Brock. This study is to determine rates for water/sewer utility.

CLERK-TREASURER REPORT

- Approval of the APV or Claims were submitted to the Board. They had previously been emailed to the Board for review. Each provided signatures for approval
- Approval of the Adjustments to the Water billing were submitted to the Board. They had previously been emailed to the Board for Review. Each provided signatures for approval.
- A contract to join the NACO Treas program was presented. It is a type of collection service provided by the State of Indiana to collect bad debt. There is no cost to the town for this service. To move forward a contract needs to be signed to move forward. There was a question if Town attorney has reviewed this contract. It was recommended that we email this contract to the Town Attorney and have him review it. To determine if an ordinance or resolution needs to be put into place to move forward. Adina will email this contract to the Town Attorney for review.
- Also submitted were some transfer of funds requests to keep the 2024 required monthly transfers up to date. There have not been any monthly transfers since January. Per the accountants reports up to 2023 a monthly transfer of funds was a common practice from years past.
 - The requested transfer as follows:
 - From: Water Operating: \$40000.00
 - To: Water Bond & Interest: 38,400.00 & Meter Replacement: \$1600.00
 - From: Sewage Operating: \$22,970.64
 - To: Sewer Depreciation: \$6969.85 & Sewer Construction: \$16000.00
 - From: Motor Vehicle Highway Unrestricted \$2024.50
 - To: MPC-Marshall Patrol Vehicle \$2024.50

These balances should have been previously transferred according to previous administrations records. These balances correct January 2024 to August 2024. **All three transfer of funds were approved by all three board members by signatures.**

- There was a billing that came from CL Coonrod & Company billing of \$1040.00. This billing consist of time billed for correcting mistakes that the accounting firm had made. The board request we contact the accounting firm and request this Invoice to be amended. Due to mistakes made was by that firm and not the Town.
- Discussion of date of Budget Meeting on October 1st to 1 hour later. The October 1st meeting was reset to 5:00 P.M.
- The second budget meeting will need to be reset because of issues.

Discussion of the Water Street Property that Kim Livingston went to view the complaint received. The issue is the tree fell over during a storm and a root ball was torn from the ground which left a hole. The concern is that the hole needs to be filled in before someone gets hurt. The complainant is concerned that kids walk across that property and may get hurt. The property manager has been notified that there is an issue the tree. The Town is currently working on updated all ordinances which will include one about dangerous debris.

Also, a requested a burn ordinance to be posted. The Town is working on updating these ordinances and we will ask everyone to be patient.

ORDINANCES

GOLF CART PERMIT: 2024-005 re-submission first reading was read by Joshua Sangl. Discussion by board. Board discussion was closed. Public comment opened. Public comment period closed. Board discussion reopened for comment. Penalty was discussed of amount of violation 1st offense: \$25.00, 2nd offense: \$50.00 & 3rd offense: \$100.00. The fine will be assessed to the owner of the golf cart. Motion to pass by Kim Livingston. Seconded by: Tim Ray. All in favor to pass.

REMOVAL OF UNSAFE BUILDINGS: 2024-007: First reading of the ordinance by Joshua Sangl. Discussion by board commenced. Board discussion was closed. Board opened to public comment. Public comment was closed. The board discussion was reopened. There were some changes to the language requested. The ordinance was requested to be sent to the Town Attorney for review.


Opened to general public comment. There was a concern given about a wreck the occurred down an alley. The alley was overgrown so much that an ambulance could not get to the injured person. Board will need to address this issue with an ordinance.

The meeting was adjourned at 9:30 PM All in favor.


Town of Saint Paul, Indiana

Town Council Meeting Minutes Approval

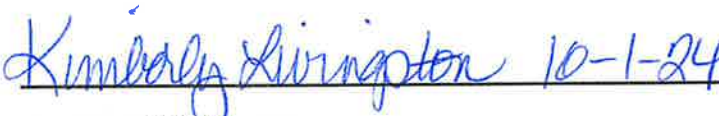
Date: _____

 10-1-24

Council President - Date

 10-1-24

Council Member - Date

 10-1-24

Council Member - Date

Clerk-Treasurer - Date