

## Minutes of the Saint Paul Town Council Meeting

Held January 6, 2026 in Civic Center also online via you tube channel

The meeting was called to order by Kim Livingston @ 7:01 PM

### Roll Call

Council Members Tim Ray and Kim Livingston were present along with Deputy Clerk Treasurer Adina Roberts, Town Marshall Josh Kuntz, Fire Department Dan Pennington, Les Day, D&S Water and Gym/Civic Center, Richard Rampley were all present for reporting.

Tim Ray welcomed the public and opened the meeting.

### APPROVAL OF MEETING MINUTES

- The minutes of the board meeting held December 2, 2025, were presented. Motion to approve made by Kim Livingston. Seconded by Tim Ray. All approved.

### DEPARTMENT REPORTS

#### **POLICE DEPARTMENT** (Reporting on dates (November 24<sup>th</sup> through December 22<sup>nd</sup>, 2025)

- (14) Calls for service
- (9) Warnings
- (2) Citations
- (0) Arrests
- (0) Title Checks
- Assisted: Decatur County (0) times, Shelby County (0) times & SPD (1) time
- Court dates: Decatur County (0) & Shelby County (0)
- Golf cart permits (0) & Abandoned Vehicle tags (0)
- Josh Kuntz had 80 hours with 6 hours of training.
- Joey Roberts had 7.5 hours with 6 hours of training.

#### **ST PAUL FIRE DEPARTMENT**

- (16) Active Members
- (42) Combined hours of Training
- (4) Runs
- Presented the 2026 Fire Department contract. A motion was presented by Tim Ray. Seconded by Kim Livingston.

#### **GYM AND CIVIC CENTER RENTALS**

- (17) Gym rentals – 6 Scheduled for December
- (4) Civic Center rental- 5 Scheduled for December

- Concern was brought up about the newly installed tv/monitor was being used during rentals. This is a concern and determined that a code will be placed on the tv/monitor so it does not have unauthorized use.

**WATER & SEWER OPERATIONS presented by Les Day of D&S Water Service.**

**OPERATIONS REPORT**

**1.0 Wastewater Treatment Effluent Quality**

During Nov, the effluent quality was within the limits of NPDES Permit IN0020842. Attachment A contains the monthly DMR and MRO reports.

**Wastewater Effluent Quality**

Parameters	Permit Limit	Actual	Permit Limit	Maximum
	Monthly Average MG/L	Monthly Average MG/L	Weekly Average MG/L	Weekly Average MG/L
Total BOD <sub>5</sub>	25	17.7	40.0	19.9
Total Suspended Solids (TSS)	70	68.6	105	83
Ammonia	10.9	3.18	16.4	6.28
E-coli	125	Out of Season	235	Out of Season
Parameters	Design Flow	Actual Monthly Average Flow	Peak Design Flow	Flow Monthly Max
Flow (MGD)	.120 MGD	.104	.120 MGD	.145

**1.1 Wastewater Treatment Facility Operations**

The treatment facility's performance was within the NPDES permit limits during the month of Nov. For the month of Nov, the percent removal efficiency for Ammonia was 92.0%, Biochemical Oxygen Demand (BOD) was 89.7% and Suspended Solids (SS) was 41.7%.

- The total treated flow was 3.127 million gallons (MG).
- The daily average total raw sewage flow was .067 MG.
- The maximum daily raw sewage flow was .180 MG
- The minimum daily raw sewage flow was .044 MG.

## **1.2 Wastewater Collection System**

Utility personnel completed the following activities during Nov.

- All Lift Stations were checked.
- There were several locates and calls for locates.

## **1.3 Compliance Plan Update**

- Smoke testing results reviewed.

## **2.1 Water Treatment Facility Operations**

During the month of Nov, the following information was collected.

The total volume of water pumped to the distribution system was 4.45 MG.

The peak day was .170 million gallons on Nov 23, 2025

The low pumping day was .138 million gallons on Nov 29, 2025

The average daily usage was .153 million gallons.

## **2.2 Water Distribution System**

Utility personnel completed the following activities during Nov.

- There was one shut off for nonpayment.
- There were two calls to check for leaks.
- There were several lines located, and calls related to locates.

## **2.3 Water Distribution System Water Quality**

### ***Chlorine Residual***

The average Free Chlorine residual at the far ends of the distribution system was 0.78 Mg/L.

### ***Bacteria Analysis***

Two routine bacteria samples were analyzed during the month of Nov. The samples were negative for bacteria.

ADDITIONAL REPORT: The hydrant installation should be completed next week.

Les Day notified the Town Board of a request from the YMCA camp would like to add 40 new beds and need a letter of approval from the Town. It was suggested a representative from the YMCA make a written request and possibly attend a board meeting to discuss their request.

## **CLERK TREASURER**

- Allowance of Accounts Payable Vouchers
- Accounts Payable Voucher Register Summary

- Clerk Treasurer Report
- Billing Adjustments
- Neptune has fixed the antenna on the water tower and now we have had 100% reads as of December 2025.

## **NEW BUSINESS**

- Whitted Law Office requested all Elected Officials & Town Employees complete a uniform conflict of interest disclosure statement form and an annual nepotism certification to have on file for 2026. All present board member filled out both the uniform conflict of interest and nepotism certifications.
- Whitted Law Office 2026 attorney contract was submitted for review. The contract was approved and signed by Tim Ray, Board member for 2026.
- Election of Town Board President was discussed. A motion for Josh Sangl to remain as Town Board President for 2026 was made by Kim Livingston. Seconded by Tim Ray. All in favor.
- Board was requested to appoint a member to the SIRPC board for 2026. After discussion it was decided to table this appointment until the February monthly meeting.

## **OLD BUSINESS**

- **(Second Reading)** 2025-14 AN ORDINANCE TO PROHIBIT THE USE OF PUBLIC RECORDS FOR COMMERCIAL PURPOSES was read and discussed. A concern was made about the numbering of this ordinance. Whether or not it should be a 2025 or 2026. It was decided since the processed began with the first reading in 2025. It should remain as a 2025 ordinance as presented.

**Kim Livingston made a motion to approve. Tim Ray 2nd the motion, the motion was put to a vote and the motion was carried**

- Presented the 2026 Fire Department contract. A motion was presented by Tim Ray. Seconded by Kim Livingston.
- Monthly Grant Updates- Tim has no new updates on the grants.
  - Comprehensive plan updates – steering committees first meeting was a big success, actively working on providing a group list for a public engagement. There is another meeting scheduled for the January 13<sup>th</sup> for the next step in planning.

## **Public Comment**

- A concern was brought up about a tree in front of a house on Washington St. The tree is in the road and possibly belongs to the Town. The tree has been dropping limbs off the tree and landing in private and public street parking areas. The concern is that it may cause damage and in desperate need of trimming. The Town Board will look at the tree and try to come up with a solution. It will be discussed at the next meeting.
- Motion by Tim Ray to close the meeting. Seconded by Kim Livingston. All in favor.

Meeting Adjourned at 7:50 PM