

Minutes of the Saint Paul Town Council Meeting

Held April 7, 2026 in Civic Center also online via you tube channel

The meeting was called to order by Josh Sangl @ 7:06 PM

Roll Call

Council Members Josh Sangl, Tim Ray and Kim Livingston were present along with Clerk Treasurer Alyssa Hall, Town Marshall Josh Kuntz and Fire Chief Dan Pennington were all present for reporting.

Josh Sangl welcomed the public and opened the meeting.

APPROVAL OF MEETING MINUTES

- The minutes of the board meeting held March 3, 2026, were presented. Motion to approve made by Kim Livingston. Seconded by Tim Ray. All approved.

DEPARTMENT REPORTS

POLICE DEPARTMENT (Reporting on dates (February 25th 2026-March 30th 2026)

- (8) Calls for service
- (11) Warnings
- (5) Citations
- (2) Arrests
- (0) Title Checks
- Assisted: Decatur County (1) times, Shelby County (1)
- Court dates: Decatur County (0) & Shelby County (0)
- Golf cart permits (0) & Abandoned Vehicle tags (0)
- Josh Kuntz had 80.5 hours.
- Joey Roberts had 5 hours of training.

ST PAUL FIRE DEPARTMENT

- (17) Active Members
- (52) Combined hours of Training
- (17) Runs

GYM AND CIVIC CENTER RENTALS

- (0) Civic Center rental
- Town of Saint Paul submitted an application for the Decatur County Community Foundations on April 6, 2026 application amount \$20,000.

WATER & SEWER OPERATIONS

OPERATIONS REPORT

1.0 Wastewater Treatment Effluent Quality

During Feb, the effluent quality was within the limits of NPDES Permit IN0020842.

Attachment A contains the monthly DMR and MRO reports.

Wastewater Effluent Quality

Parameters	Permit Limit Monthly Average MG/L	Actual Monthly Average MG/L	Permit Limit Weekly Average MG/L	Maximum Weekly Average MG/L
Total BOD ₅	25	17.4	40.0	22.0
Total Suspended Solids (TSS)	70	41	105	59
Ammonia	10.9	1.77	16.4	2.12
E-coli	125	Out of Season	235	Out of Season

Parameters	Design Flow	Actual Monthly Average Flow	Peak Design Flow	Flow Monthly Max
Flow (MGD)	.120 MGD	.097	.120 MGD	.130

1.1 Wastewater Treatment Facility Operations

The treatment facility's performance was within the NPDES permit limits during the month of Feb. For the month of Feb, the percent removal efficiency for Ammonia was 89.3%, Biochemical Oxygen Demand (BOD) was 93.7% and Suspended Solids (SS) was 32.8%.

The total treated flow was 2.721 million gallons (MG).

The daily average total raw sewage flow was .121MG.

The maximum daily raw sewage flow was .233 MG

The minimum daily raw sewage flow was .078 MG.

The minimum daily raw sewage flow was .078 MG.

1.2 Wastewater Collection System

Utility personnel completed the following activities during Feb. ☐

- All weekly checks of Lift Stations were done. ☐
- The sewer main on 1st street was jetted for a blockage.

1.3 Compliance Plan Update

- The first quarter CPU is due in April.
- We are going to set up a demonstration of a filter unit at the chemical building this month.

2.1 Water Treatment Facility Operations

During the month of Feb, the following information was collected.

The total volume of water pumped to the distribution system was 4.35 MG.

The peak day was .189 million gallons on Feb 23, 2026

The low pumping day was .168 million gallons on Feb 20, 2026

The average daily usage was .140 million gallons

2.2 Water Distribution System

Utility personnel completed the following activities during Dec.

- There was two shut off for nonpayment.
- There were 3 calls to check for leaks.
- There was a leak repaired on Harrison Street.
- There was a leaked repaired in the alley between Water and Webster. ☐ There were several locate requests.

2.3 Water Distribution System Water Quality

Chlorine Residual

The average Free Chlorine residual at the far ends of the distribution system was 0.75 Mg/L.

Bacteria Analysis

Two routine bacteria samples were analyzed during the month of Feb. The samples were negative for bacteria.

2.0 Utility Preventive and Unscheduled Maintenance

N/A

CLERK TREASURER

- Allowance of Accounts Payable Vouchers
- Accounts Payable Voucher Register Summary
- Clerk Treasurer Report
- Billing Adjustments

NEW BUSINESS

- Kris Hall asking for voluntary annexation approval from town council to annex his property at Main & School Street for potential water/sewer hook-up. E-mail to be sent to town attorney to see how to get this process started.
- GIS information questionnaire submitted by Jeff Steele for the town to fill out in order to get a quote on a GIS system for the water/sewer company.
- Jill Curry (Fleis & Vanderbrink) IDEM quarterly update for the agreed compliance order report due in July. Council agreed to start a PER (preliminary engineering report) up to \$40k to start the process on planning how to upgrade our sewer system.
- **Kim made a motion to approve the PER from Fleis & Vanderbrink up to \$40k, Tim Ray 2nd the motion, the motion was put to a vote and carried.**
- Regionalization meeting to take place by July in order to comply properly to IDEM.
- Smoke testing update
- Clerk Treasurer to send letters to sewer customers for sump pump/gutter draining into sewer drains, as well as drafting an ordinance to be passed in the future regarding this.

OLD BUSINESS

- Steven Brock (Therber, Brock & Associates) went over the rate study for the Municipal waterworks/sewage works. Council agreed to start the process on a rate raise for water/sewer systems.
- **Tim made a motion to approve the process to get started on water/sewer rate raise, Kim Livingson 2nd the motion, the motion was put to a vote and carried.**
- Council agreed on starting the process to create a storm water utility on a \$5 flat rate.
- Council was instructed to transfer the Bond & Interest Fund to the water operating fund.
- **Tim made a motion to transfer the Bond & Interest fund to Water operating Fund, Kim Livingson 2nd the motion, the motion was put to a vote and carried.**

Public Comment

- John Jones- Flooding on Pierce
 - Motion by Josh Sangl to close the meeting. Seconded by Kim Livingston and Tim Ray
All in favor.
- Meeting Adjourned at 9:37 PM

Town of Saint Paul, Indiana

Town Council Meeting Minutes Approval

Date: 5-5-26

 5/5/26

Council President - Date

Kimberly Livingston 5-5-26

Council Member - Date

T. Roy 5-5-26

Council Member - Date

Alyssa Hall 5/5/2026

Clerk-Treasurer - Date