

Minutes of the St. Paul Town Council Meeting

Held June 4, 2024, 2024, in Civic Center

The meeting was called to order by Joshua Sangl @ 7:00 P.M.

Welcoming and introduction of new board member Kimberly Livingston.

ROLL CALL

Council members Joshua Sangl, Tim Ray and Kim Livingston were present. Clerk/Treasurer Alyssa Hall, Town Marshall Josh Kuntz, Water Superintendent Les Day, gym/civic center rentals Richard Rampley and Volunteer fire dept. Garrett Debaun was present to report.

Josh Sangl welcomed the public and opened the meeting.

APPROVAL OF MINUTES

The minutes of the meeting held May 7, 2024, were presented for approval. Josh Sangl made a motion to approve the minutes as presented. Tim Ray and Kim Livingston seconded the motion. The motion was put to a vote and the motion was carried.

Town Marshall

Josh Kuntz gave his report.

The month of May 16 calls for service, 8 warnings, 2 citations and 4 title checks.

- Discussion on golf cart ordinance. Council requested an updated ordinance with a few amendments to be read in the next meeting
- Heating/cooling system to be installed in the Police Department, Water/Sewer and Clerk Treasurer's office.

Budget Approval Josh Sangl made a motion to approve the quote to Stier Heating & Cooling INC. up to the amount of \$8,316.00 as presented. Funding from equal parts of water, sewer and racino. Tim Ray and Kim Livingston seconded the motion. The motion was put to a vote and the motion was carried.

Fire Department

Garrett Debaun and Heath Dillon reporting on behalf of the Volunteer Fire Department

- The month of May 23 runs and 40 hours of training.
- Rescue truck (main truck) for medical calls, has been broken down (2006 F550, 10k miles). Asking the town to assist in payment of repairing it. The council asked for a couple different estimates to review for repairing the Truck.
- Council requested and received confirmation that medical calls are still being responded to.
- Discussion on the lack of volunteers for the department

Water/Sewer Department

Les Day reporting on behalf of the water company.

- Estimates presented for repairs (check valve being the most important) at the water treatment plant in the amount of \$13,141.58 Les let the council know it needs done but can wait a few months, council tabled the estimate until July's meeting.
- Consumer confidence report due (last year's information for the customers) Les to complete the report and post it on our website.
- IDEM reports
- Completed flushing the hydrants last Thursday the 30th process went smoothly.
- Les to coordinate a meeting with Lori Young regarding tests from IDEM.

Gym/Civic Center Rentals

Richard Rampley

11 rentals for the month of May

CLERK TREASURER

- Presented accounts Payable vouchers/claims to be approved and signed by the board.
- C/T discussed the account adjustments upon her behalf needing approval and signed by council.
- SIRPC requested payment for grant administration, asked for guidance which fund to pay the fees from. Approved for payment
- Tax updates Filed all delinquent withholding back taxes, dating as far back to 2019-2023 totaling \$24,297.52, paid and submitted all information to get our account current.
- Delinquent sales Tax dating back to 2019-2023 were filed and submitted and paid in the amount of \$28,215.28
- IRS update was able to get transcripts from the IRS stating the Town had not filed any 941 forms since 2019 with only three payments made from 2019-2023. It appears that without filing the 941 forms under the towns EIN# the town did not operate as a business for the last four years. Was able to go back and create and submit all missing 941 forms. waiting to hear back to see what we owe in back taxes.
- State Board of Accounts audit update
- CPA update
- Suburban Mobile Estates – Les to coordinate a meeting
- Discussion on approval from a customer with a water leak that was discovered with the new meters being put in place. Was asking if we could adjust his bill due to the leak. Customer fixed the leak in a timely manner. The council approved the wastewater to be adjusted for customers.

Josh Sangl made a motion to approve the one time adjustment as presented.

Tim Ray and Kim Livingston seconded the motion. The motion was put to a vote and the motion was carried.

OLD BUSINESS

- Emily Steele gave an update on the website
- Tim gave an update on the ordinance committee; they came up with three different ordinances pertaining to the Municipal Water/Sewer which were submitted to the attorney for review.
- Mason Henderson update on the “Blast From the Past Festival”

NEW BUSINESS

- Dennis Ratekin from Shelby County emergency management presented a Resolution of the Town of St. Paul adopting the 2023 Shelby County multi-hazard mitigation plan. Resolution was read and agreed upon, Comments were opened to the public.

Josh Sangl made a motion to adopt RESOLUTION NO 2024-1(A) as presented. Tim Ray and Kim Livingston seconded the motion. The motion was put to a vote and the motion was carried.

- Reading of new ORDINANCE NO. 2024-1(A) An Ordinance Providing Certain Penalties for Damaging St. Paul Water Company Meters

Council had no additional comments on the reading, open to public comment, 1 public comment on how they should pay the fee if meter is damaged. closed to public comments, reopened to council comments in response to public.

- Josh Sangl received instruction from Town attorney (Alex Whitted) in order to pass a Ordinance in one reading you must
 1. President Reads Once
 2. Asks council for questions/comments/modifications
 3. Open to public comment
 4. Close public comment
 5. Re-open to council for comments
 6. Make a motion to pass and suspend the rules and pass on a single reading

Votes must be unanimous

Kim Livingston made a motion to suspend the rules and approve the adoption of ORDINANCE 2024-1(A) An Ordinance Providing Certain Penalties for Damaging St. Paul Water Company Meters

in one reading as presented. Tim Ray and Joshua Sangl seconded the motion. The motion was put to a vote and the motion was carried out by unanimous voting.

- Reading of new ORDINANCE NO. 2024-2 AN Ordinance Regarding Liability For Payment of Water/Sewer Bill and Billing, Collection and Water Service Turnoff Procedures for Non-Payment Thereof.

Attorney's recommendations were read, regarding whose responsibility lies between the landlord/renter (section 1 to be amended) where consumer is held liable to water/sewer usage. After council comments and public comments were opened, council decided to table the ordinance until the next meeting after making modifications.

- Reading of new ORDINANCE NO. 2024-3 An Ordinance of Service Fee for Disconnection/Reconnection from the Municipal Water System Resulting from Nonpayment of charges or fees authorized by Town Ordinance

Council for comments, discussed the connection fee and set it \$75.00 for disconnection/reconnection fee, \$150.00 fee for disconnection/reconnection fee after hours (not including weekend being an option).

Open to public comment, discussions upon disconnection/reconnection fees and hours within the reconnection times.

Council comments to remove Section 1 of the Disconnection paragraph and combine to the reconnection paragraph in Section 2 and call that Section 1, where it states a combined disconnection/reconnection fee vs a fee for both.

- Reread of the amended sections.

Kim Livingston made a motion to suspend the rules and approve the adoption of ORDINANCE 2024-3 An Ordinance of Service Fee for Disconnection or Reconnection from the Municipal Water System Resulting from Nonpayment of Charges or fees authorized by Town Ordinances in one reading as presented. Passing and suspending the rules, Tim Ray and Joshua Sangl seconded the motion. The motion was put to a vote and the motion was carried out by unanimous voting.

- Ordinance to be in effect immediately with letters sent out to accounts 60 days past due.
- Resources for assistance on water to be put on Towns new webpage

PUBLIC COMMENT

No Public Comments

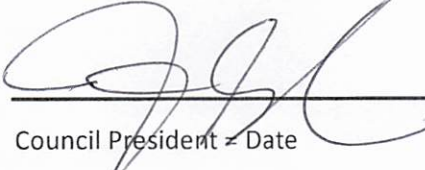
Next Board Meeting is set for July 2nd ,2024 @ 7P.M.

The meeting was adjourned @ 9:56 P.M.

Town of Saint Paul, Indiana

Town Council Meeting Minutes Approval

Date: 7-2-2024

 7/2/24
Council President - Date

Kimberly Livingston 7-2-24
Council Member - Date

T-R 7.2.24
Council Member - Date

 Myra H...
Clerk-Treasurer - Date